

**City of San Rafael Responses to Written Questions to the
“Notice Inviting Proposals for Essential Facilities Project Management and
Pre-Construction Services”
October 17, 2014 (posted)**

Per the RFP, questions were accepted through October 15, 2014. Responses posted at:
<http://www.cityofsanrafael.org/facilities>

1) Will the City of San Rafael allow companies that are capable of providing the services detailed in each of the two respective Notices Inviting Proposals to submit a response to each individual proposal?

Yes. It was originally anticipated that the lead firm on the Strategic Plan effort would be different from the lead firm on the Project Management and Pre-Construction Services effort, but this is not mandatory and firms are free to make their case in their proposals as to why the same firm should be used for both.

2) Is a firm that is submitting for the Essential Services Project Management & Pre-Construction Services RFP precluded from being a subconsultant on a team(s) that is submitting on the Essential Services Master Plan RFP?

No. We have not established any restrictions regarding consultant participation in the two projects (respondent to one not precluded from other).

3) Professional liability insurance – our firm is licensed for the purpose of providing construction management services. However, this RFP is for project and pre-construction services (not construction management), so we would like to know what level of insurance will be required for the Essential Services Project Management & Pre-Construction Services RFP.

On a contract by contract basis, we would work with our City Attorney’s Office to discuss coverage that may be different from our standard requirement. This would need to be addressed at the contract negotiation stage.

4) Will a firm pursuing the ESSENTIAL FACILITIES PROJECT MANAGEMENT AND PRE-CONSTRUCTION SERVICES effort be precluded from pursuing full Project and Construction Management services that may result from the outcome of the current RFP?

No.

5) Does “8. Regulatory Actions or Legal Issues” on page 9 relate to all matters or does it focus on the provision of project management services only?

Proposers may include regulatory actions or legal matters that relate to project management and pre-construction services.

6) May we have a copy of the new SRFD Standards of Cover study in whatever draft it is in?

The City does not yet have a complete draft of the study and will not be able to release it likely until November. The study looks at service delivery times and optimal station locations over a very long term horizon such as 50 years – and does not analyze facility conditions.

7) Is the \$3.6 million per year for 20 years the sole funding stream for these improvement projects?

It is the only currently identified funding source but, through the Strategic Plan process, the City is interested in working with the consulting firms in identifying other potential revenue sources such as public safety grants, private funding, or other means.

8) Have the “City’s primary objectives” we will manage toward been refined and focused from the many objectives described in the several reports?

The primary objectives have been focused on the police and fire facilities (rather than the non-essential facilities) with a particular focus on, but not limited to, seismic and life safety needs. There is no pre-determined selection of projects or phasing and the City has not pre-developed specific selection criteria. After the Strategic Plan process, the City Council’s Facilities Subcommittee will make a recommendation to the full City Council – informed by the process and input of the Working Group.