

San Rafael Park and Recreation Commission

Meeting Minutes: June 18, 2015

Vice Chair Holm called the meeting to order at 7:00 p.m. at the San Rafael Community Center

Roll Call: Commissioners: Mark Bustillos, Eric Holm, Jeff Jones, Stacey Laumann, Mark Machado, Ralph Mihan, Chair, Tom Obletz, Cicily Emerson, Alternate

Commissioners Present: Holm, Emerson, Laumann, Machado, Obletz

Commissioners Absent: Bustillos, Jones, Mihan

City Council Members Present: John Gamblin

Staff Present: Carlene McCart, Community Services Director

1. Action Items

A. Community Services Department 2015-16 Budget Review

Director McCart explained the City budget process. The sources of City revenue were outlined, with taxes (sales, property, and others) as the primary source of City operational funds. The allocation of funds to the City Departments was presented. The Community Services Department receives approximately \$1.4 from the City General Fund, or approximately 11% of the Department's total operational budget. In 2015-16 the Department will spend \$4.1 mil on recreational services and \$3.7mil in Child care services.

Revenue sources and estimates were then reviewed. Fees and charges for recreation programs and services will bring in approximated \$4.15 mil in the next year. Child Care revenue is estimated at \$3.67 mil.

The Commission discussed revenue generating programs and the expense/revenue ratios, rentals, aquatics operations and then Child Care. The expense/revenue ratio for each Child Care Center and the Preschools was disseminated.

Councilmember Gamblin commented on the City-wide budget issues and perspective.

B. Review of Citizen's Satisfaction Survey

Every two years the City polls a cross section of voters to determine levels of satisfaction. McCart reviewed the poll results that showed high ratings for most City provided services, with Police Library and Fire services receiving the highest approval rates.

Other questions in the poll were designed to allow respondents to identify issues of highest concern in the community. Homelessness, housing, and traffic were primary concerns for those polled.

Finally, there were inquiries made regarding renewal of the Library Parcel Tax, the timing, structure and other details that will help guide the decisions for future campaigns.

Gamblin provided more in-depth information on trends, polling techniques and how the City Council will apply the Survey results to future initiatives. Discussion ensued.

2. Commission Items

A. Director's Report

McCart reported on the recent Homelessness Committee Community Meeting, a snake rescue at the Terra Linda Community Garden, the draught driven reduction in operation of the water play feature in Freitas Park, and continued operations in Boyd Park.

B. Falkirk Report

The Wedding Garden at Falkirk will receive installation of synthetic turf in July. The installation will provide staff with valuable use and maintenance experience that will guide decisions on possible larger installations in the future, in appropriate venues. Primarily, it will resolve issues of aesthetics and wear for rentals at Falkirk.

C. Parks Report

There was no report.

D. Approval of Minutes, Meeting of June 18, 2015

Commissioner Obletz noted changes in the minutes to correct grammatical errors on page 1, paragraph three, lines three and five.

M/s Obletz/Machado to approve the Minutes with corrections

AYES: Holm, Laumann, Machado, Obletz, Emerson

NOES: None

ABSENT: Bustillos, Jones, Mihan

3. Adjournment

The meeting was adjourned at 8:55 p.m.